Chelmer Valley High School is a Co-Educational Specialist Engineering Academy with a published admissions number of 196 for entry into Year 7.

Pupils will be admitted at age 11 without reference to ability or aptitude.

Application Procedures
Applications for admission into Year 7 must be made to the Local Authority by the closing date published in the Secondary Education in Essex booklet (available online). Late applications will be dealt with as detailed in this booklet.

Children with an Education, Health and Care Plan or a statement of special educational needs are required to be admitted if the school is named.

Over Subscription
Where applications for admission exceed the number of places available, the following criteria will be applied, in the order given, to determine which children to admit:

1. In accordance with the School Admissions Code 2014 priority will be given to a looked after child or a child who was previously looked after but immediately after being looked after ceased to be so because they were adopted or became subject to a child arrangement order or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (as defined in Section 22 (1) of the Children Act 1989)
2. Where the child has a sibling currently attending the school at the time of admission. A sibling is defined as a child living in the same family unit. This includes biological as well as step brothers and sisters and children of partners living at the same address.
3. Where a child attends one of the following primary schools that have a relationship with Chelmer Valley High School as part of the River Chelmer Partnership.
   - Boreham Primary School
   - Broomfield Primary School
   - Ford End C of E Primary School
   - Great Leighs County Primary School
   - Great Waltham C of E Primary School
   - Little Waltham C of E Primary School
   - Newlands Spring Primary School
   - Parkwood Academy
   - St Pius X Catholic Primary School
4. Applicants living within the priority admissions area.
5. Remaining Applicants

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given higher priority. For an explanation of how distance is measured, please see the Secondary Education in Essex booklet.

A waiting list is kept for all year groups. Children on the waiting list will be ranked in the same order as the published oversubscription criteria. The waiting lists are maintained for the full academic year.

Admissions to Sixth Form
Students will be admitted into the Sixth Form (Year 12/13) at age 16 where the school agrees it is able to offer and resource a programme of study from which the student will benefit. Applicants will have a meeting with senior staff and offers of places will be made based upon the range of courses previously pursued and the grades achieved. As a general rule applicants for A level courses should have a minimum of 5 GCSE grades A*-C or
under the new grading system 9-5 including English and Maths with at least a grade B/6 in the subjects they wish to study. Entry requirements for individual courses can be found in the Sixth Form Prospectus.

The school reserves the right to admit a student to the Sixth Form where the entrance requirements have not been met. To continue with a course in Year 13 students will normally need to achieve a grade D or above at AS level where undertaken, or internal standardised assessment and monitoring outcomes. Exceptional circumstances may be taken into consideration. Applicants will sign an agreed working contract. The number of external places intended to admit to Chelmer Valley High School Sixth Form is 20.

**Over Subscription to Sixth Form**

Where applications for admission exceed the 200 places available, the following criteria will be applied, in the order given, to determine which children to admit:

- Students currently attending the school
- Students living within the priority admission area
- Proximity of student’s home to school, with those living nearer being accorded the higher priority (distance is measured in a straight line from home to school).

Parents refused a place at the school have the right to an appeal, details of which can be found on [www.education.gov.uk](http://www.education.gov.uk).